

Terms, Conditions, and Methods of Practice in Attending the Meeting, Proxy, and Voting

1. In the case of attending the meeting in person

1.1 Natural-person shareholders:

- If the shareholder is a Thai national, please show ID card or civil servant ID card.
- If the shareholder is a foreign national, please show the alien ID card, or passport or the equivalent.
- In the case of name- surname revision, the evidence certifying such change must be presented.

1.2 Juristic shareholders (A juristic shareholder's authorized director attends the meeting in person):

- If the authorized director is a Thai national, please show ID card or civil servant ID card and a copy of the corporate affidavit issued by the Ministry of Commerce or the authorized agency for no more than 6 months prior and certified true copy by the authorized person of the juristic shareholder.
- If the authorized director is a foreign national, please show the alien ID card, or passport or the equivalent, and a copy of the corporate affidavit issued by the Ministry of Commerce or the authorized agency for no more than 6 months prior and certified true copy by the authorized person of the juristic shareholder.
- In the case of name- surname revision, the evidence certifying such change must be presented.

2. In the case of granting proxy

- The shareholder must appoint only one proxy to attend and vote at the meeting according to the proxy form attached.
- The shareholder can specify his/her voting intention in each agenda, whether to approve, disapprove, or abstain, in the proxy form. The proxy is entitled to vote in accordance with the shareholder's intention.
- The proxy must submit the proxy form that is completely filled in and signed to the Chairman and/or his assignee before the meeting starts. In the case of any revision or deletion of important statement, the shareholder must sign to confirm every place and the proxy form must be attached 20-baht duty stamp.

Documents required for the granting of proxy.

- In the case the proxy grantor is a natural person, holding Thai nationality: A certified copy of the proxy grantor's ID card or civil servant ID card.
- In the case the proxy grantor is a natural person, holding foreign nationality: Alien ID card, or passport, or the equivalent.
- In the case the proxy grantor is a juristic person
  - Thai juristic person: A copy of the corporate affidavit issued by the Ministry of Commerce or the authorized agency for no more than 1 months prior and certified true copy by the authorized

director of the juristic person, a copy of the authorized director's ID card or civil servant ID card certified true copy by the said authorized director.

- Non-Thai juristic person: The authorized person of the juristic person must sign and stamp the company's seal on the proxy form in person in the presence of the notary public, or the agency with similar duty according the law of each country. After that, the proxy form must be submitted to an authorized official of the Thai Embassy or consulate, or his/her assignee, or a person with full authority in providing complete certification in accordance with the applicable laws of such country, such as a notary public.

- In the case of using fingerprint in lieu of signature, the left thumb impression must be taken and specified as "The left thumb impression of..." in the presence of 2 witnesses. Moreover, the left thumb impression must be certified as genuine by the 2 witnesses and submitted together with a certified copy of the witnesses' ID card or civil servant ID card.

- In the 2020 Annual General Meeting of Shareholders, the shareholders who are unable to attend the meeting by themselves can grant a proxy to any person or appoint the following independent directors to be their proxy to attend and vote in the meeting.

1. Mr. Wanchai Tantikul

Address: 11/12 Moo 9, Bang Wa, Phasijaroen, Bangkok

2. Mr. Preecha Boonyakida

Address: 92/21-22 Moo 7, Chiang Rak Noi Subdistrict, Bang Pa-In District, Phra Nakhon Si Ayutthaya

3. Mr. Sompol Thiensuvan

Address: 72/2 Sutthisan Winitchai Road, Samsen Nok, Huai Khwang, Bangkok

- The shareholders who wish to appoint the Company's independent directors as your proxy, please send the proxy form that is completely filled in and signed to Mr. Wisit Laohapoonrungee, Chairman and Chief Executive Officer, at the Company's address together with other required documents at least 3 days prior to the meeting.

- The proxies who wish to attend the meeting must show their ID card / civil servant ID card / passport (for foreigners) upon registration.

3. In the case of deceased shareholders: The executor shall attend the meeting by himself or to assign a proxy to other person to attend the meeting. The court order to appoint such executor must be additionally presented and signed within 6 months before the meeting day.
4. In the case of minor shareholders: The father-mother or the legal guardian shall attend the meeting by oneself or to assign a proxy to other person to attend the meeting instead, the copy of the house registration from the minor shareholders must be additionally presented.
5. In the case of incompetent person or quasi-incompetent shareholders: The guardian or the curator shall attend the meeting by oneself or to assign a proxy to other person to attend the meeting with the court order to appoint

to be a guardian or the curator, signed to certify by the authorized person within 6 months before the meeting day.

#### Registration

The registration will open 1 hour before the meeting starts, or from 9.00 a.m. onwards.

#### Voting

1. Voting shall be made openly by counting one share as one vote. The resolution of Shareholders' Meeting shall consist of the votes as follows.

- In normal cases, a majority of votes of the shareholders presented at the meeting shall be deemed as absolute resolution.
- In other cases required otherwise by laws and/ or the Company's Articles of Association, such requirement shall be complied, the Chairman of the meeting shall inform the shareholders of such requirement prior to voting for each agenda.

2. In case of voting by proxy, the proxy shall cast the vote in accordance with intention of the shareholder specified in the proxy form only.

3. A shareholder having special conflict of interest in any matters cannot vote on such matter. The Chairman of the Meeting may request such shareholder to temporarily leave the meeting room during such time.

4. A secret vote can be requested by a minimum of 5 shareholders. If the meeting resolves to adopt it, the Chairman of the meeting shall determine and clarify the method of voting to the meeting before the secret vote starts.