Ref 120/2020

## 24 March 2020

Subject: Guideline for the Organization of the Annual General Meeting of Shareholders 2020

During the Outbreak of Coronavirus Disease (COVID-19)

Dear: Shareholders of Areeya Property Public Company Limited

Refer: The Invitation letter of the 2020 Annual General Meeting of Shareholders of Areeya Property Public Company

Limited dated 1<sup>st</sup> April 2020

The Board of Directors of Areeya Property Public Company Limited (hereafter referred to as "the Company") resolved to call for the 2020 Annual General Meeting of Shareholders on 24th April 2020 at 10.00 a.m. at the Soontareeya room, 3rd floor, Areeya Property Public Company Limited, 999 Praditmanutham road, Saphansong, Wangthonglang, Bangkok. The details are stated in the invitation letter of the 2020 Annual General Meeting of Shareholders of the Company dated 1<sup>st</sup> April 2020.

As a result of the recent outbreak of the coronavirus disease 2019 (COVID-19), the Company is deeply concerned by the situation. Since the 2020 Annual General Meeting of Shareholders is the gathering of a large number of people which is one of the risk factors of the spread of the virus, the Company would like to ask for shareholders' cooperation in considering to grant proxy to an independent director of the Company to attend the Meeting on their behalf. However, in order to effectively prevent and control the spread of COVID-19 virus as well as to protect the health of the shareholders, employees and the operation of the Company, we would like to inform you of the guidelines for the organization of the 2020 Annual General Meeting of Shareholders as follows:

- 1. Shareholders who are at risk, for example, those who are turning from high-risk countries indicated in the notice of the Ministry of Public Health, namely, China, Hong Kong, Macau, South Korea, Italy, Iran and other territories defined as disease infected zone or those who have fever or respiratory illnesses are to kindly grant proxy to an independent director of the Company or other persons to attend the Meeting on their behalf. Please submit the Proxy Form to the Investor Relations Department at the address of the Company appeared at the end of this letter.
- 2. The Company will conduct a screening at the entrance of Lumpini Tower and provide protective equipment in front of the meeting room. Should any suspected case found, the Company reserves the right not to permit the

Translation

person to enter the meeting room. The shareholder will be able to grant proxy to an independent director of the

Company or other persons to attend the Meeting on his/her behalf.

3. Should you have any questions, the Company has provided the opportunity for shareholders to express their

comment or submit questions related to the agendas of the 2020 Annual General Meeting of Shareholders in

advance from 24<sup>th</sup> March 2020 to 23<sup>rd</sup> April 2020 via the following channels:

3.1 Email: kittiyarat@areeya.co.th

3.2 Post: Investors' Relation Department, Areeya Property Public Company Limited, 999

Praditmanutham road, Saphansong, Wangthonglang, Bangkok, 10310

The Company will collect all the comments and questions and propose to the Board of Directors to answer the

questions on the day of the 2020 Annual General Meeting of Shareholders.

Please kindly be informed and thank you for your cooperation on this matter.

Sincerely yours,

(Mr. Wisit Laohapoonrungsee)

Chairman and Chief Executive Officer